

**KWAME NKRUMAH UNIVERSITY OF SCIENCE AND TECHNOLOGY, KUMASI  
EXAMINATIONS MARKS AMENDMENT FORM (MULTIPLE COURSES)**

**Date:**

**Semester:**

**Academic Year:**

COLLEGE/IDL:								
FACULTY/SCHOOL:								
DEPARTMENT:								
CANDIDATES INDEX NO.:			CANDIDATES NAME:					
COURSE CODE(S):	COURSE TITLE:	PREVIOUS MARK(S)			NEW MARK(S)			REASON(S) FOR THE AMENDMENT
		CONT. ASSESS.	END OF SEM.	TOTAL	CONT. ASSESS.	END OF SEM.	TOTAL	

**EXAMINER/LEAD FACILITATOR**

Name: .....

Signature: .....

**HEAD OF DEPARTMENT OF THE STUDENT**

I, hereby, approve the mark(s) amendment.

Yes:

No:

Name: .....

Signature: .....

**PROVOST/IDL DIRECTOR OF THE STUDENT**

I, hereby, approve the mark(s) amendment.

Yes:

No:

Name: .....

Signature: .....

Head of Examinations Audit Comment(s): .....

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- NB: 1. Original marked script(s), original attendance sheet(s) and any other relevant document(s) must be attached.**  
**2. Any outstanding mark(s) that is obtained after audit is considered an amendment.**  
**3. Upload of NEW mark(s) is/are only permissible after the amendment process is complete i.e., endorsement by the Head of Department, Provost and Head of Examinations Audit.**