

KWAME NKRUMAH UNIVERSITY OF SCIENCE AND TECHNOLOGY
QUALITY ASSURANCE AND PLANNING UNIT
PEER/PROFESSIONAL EVALUATION TEACHING FORM

Name of Lecturer.....

Dept.....

College.....

Year.....Semester.....

Course Title.....

Course Code.....

Date.....Time/Duration.....

Topic of Lecture.....

	SCORES				
PLANNING AND PREPARATION	1	2	3	4	5
1. There is a well prepared course outline.					
2. The outline has stated objectives to be achieved.					
3. The outline states references to help students in their studies.					
4. The outline has appropriate projects/assignments.					
5. The lesson corresponds to the outline.					
6. The lesson starts on time.					

	SCORES				
LESSON DELIVERY/ Introduction	1	2	3	4	5
1. Lesson starts with a review of the previous lesson.					
2. There is a good introduction of the current lesson.					
3. Students' interest is aroused from the beginning of the lesson.					
4. Students' involvement and participation is high.					
5. Lesson is delivered in clear language.					

	SCORES				
LESSON DELIVERY/Main Lesson	1	2	3	4	5
6. Gives procedure and instructional directions clearly.					
7. Uses a range of strategies for the lesson.					
8. Relates lesson to prior knowledge, life experiences and contemporary issues.					
9. Infuses research conducted or read into the lesson.					
10. Presents lesson in a systematic manner.					
11. Uses effective questioning techniques akin to the level of students.					
12. Engages students in critical thinking and problem solving.					

	SCORES				
LESSON DELIVERY/Closing	1	2	3	4	5
13. Students are made to question the lesson.					
14. Uses techniques that modify and/or extend student learning.					
15. Summary consists of key points of the lesson.					
16. Students are introduced to the next lesson to build their anticipation.					
17. There is reference to other sources of information for further studies.					
18. Students are given appropriate projects/ assignments for the lesson.					

	SCORES				
CLASSROOM MANAGEMENT	1	2	3	4	5
19. Manages classroom routines effectively.					
20. Respects diversity among students.					
21. Maintains positive rapport with students.					
22. Knows each student as an individual where possible.					
23. Ensures discipline in class.					
24. The lesson ends on time.					
25. Individual attention.					

	SCORES				
COMMUNICATION SKILLS	1	2	3	4	5
1. Communicates with confidence and enthusiasm.					
2. Uses appropriate and accurate non-verbal communication.					
3. Projects voice/gestures/orientation appropriately.					

	SCORES				
USE OF TLM/ILLUSTRATION	1	2	3	4	5
1. Uses appropriate teaching and learning materials.					
2. Teaching and learning materials assist understanding of lesson.					
3. Students were involved in the use/ demonstration of materials.					

	SCORES				
EVALUATION OF LESSON	1	2	3	4	5
1. Students learned what was intended?					
2. Lesson achieved its intended purpose.					
3. Feedback mechanisms.					

TOTAL SCORE..... **TOTAL %**.....

- Scores values:
- 1 = Performance does not address the indication of standard. (Poor)
 - 2 = Performance is at marginal level. (Average)
 - 3 = Performance is good.
 - 4 = Performance is very good.
 - 5 = Performance is excellent.

AREAS OF CONCERN

- 1. List the strengths of the lesson observed.
 - i.
 - ii.
 - iii.

2. List areas that lecturer needs to improve.

- i.
- ii.
- iii.

3. List aspects of the learning environment that need improvement.

- i.
- ii.
- iii.

4. Suggest areas the lecturer needs to build capacity in.

- i.
- ii.
- iii.

General comments (if any)

- i.
- ii.
- iii.

Name of observer.....

Department.....

Date.....

Signature.....

Name of Head of Department.....

Date.....

Signature.....